

NORSEMAN CONDOMINIUM ASSOCIATION, INC.
NEW OWNER INFORMATION FORM

Please complete the following information and return the form to Weststar Management within five (5) days of your closing. This information will be used only by the Norseman Condominium Association and Weststar Management. Thank you!

Date: _____ Unit # _____

Owner(s) Name: _____

Mailing Address: _____

Primary Phone Number: _____

Alternate Phone Number: _____

Email: _____

Do you prefer to receive information via email only: _____ Yes _____ No

Do you prefer to receive information via email and mail: _____ Yes _____ No

Emergency Contact Name/Phone Number: _____

Emergency Access Key: For building emergencies only the Norseman Condominium Association requires each owner to provide a duplicate key for their unit to Weststar Management. As authorized in the Declaration, the Association has been granted an easement to access units in the event of an emergency. Any entry will be preceded by a phone call when possible. If an emergency occurs and a current duplicate key has not been provided than the Association will contact a locksmith and/or use force to open the unit and all charges related to accessing the unit will become the owner(s) responsibility. Please attach a current duplicate key to your unit and forward to Weststar Management.

Move In/Out Non-Refundable Fee and Deposit: There is a move in/out form, non-refundable fee and deposit that are required to be received at Weststar Management's office prior to any moving into or out of a unit. Please be sure to fill out the form and provide the non-refundable fee and deposit prior to moving.

Leasing – If the unit will be used as a rental there are additional forms and information that will need to be provided to Weststar Management.

If you have any additional questions, please contact Weststar Management at 720-941-9200.

Also, copies of forms, governing documents, etc. of Norseman can be found online at:
<http://www.weststarmanagement.com/hoa/hoalegals/norseman/norseman.html>