

SORREL RANCH HOMEOWNERS ASSOCIATION

Landscape Committee (LC) Charter

Mission Statement:

The LC's mission is to monitor the common area landscape, recommend appropriate landscape projects for the Board of Directors (the "Board") to consider, and assist the Board in reviewing landscape maintenance and enhancement proposals. The LC will work in conjunction with the Property Manager to monitor the common area landscape and resolve any issues that may arise, as well as to obtain and review proposals for projects the Board decides to move forward with.

Responsibilities:

- Regularly inspect the common area landscape and report any issues to the Property Manager for handling.
- Recommend landscape projects for Board consideration, budgeting purposes, and possible implementation.
- Along with the Property Manager, review landscape maintenance and enhancement proposals once received and make appropriate recommendations to the Board.
- Work alongside the Property Manager to verify satisfactory completion of contracted work.

Number of Members:

- The LC will be comprised of no more than seven (7) and no less than three (3) volunteer homeowner members.
- The term of each LC member will be for one year. LC members can re-apply each year.
- Two homeowners/residents from one household cannot participate, even if one is a Board liaison, on the same committee.
- All members must be in good standing with the Sorrel Ranch HOA and have no unresolved violations.

Selection of Members:

- Openings will be announced via the HOA's website and/or at HOA meetings. On or before the 1st HOA meeting of the new fiscal year, applications for the LC may be emailed to the Property Manager, mailed to the management company, or hand-delivered at the first HOA meeting of the new fiscal year. An interested candidate will provide a written statement to the Board as to why they feel they would be an asset to the LC.
- The Board will vote on candidates if there are more candidates than open positions. The criteria for selection will be relevant past experience and level of expressed enthusiasm, as well as a desire to work as part of a team. The Board will strive to have all builder filings of Sorrel Ranch represented. After the Board has voted, the LC members will be notified by phone or e-mail.
- The Board reserves the right to remove any member of the LC and approve a successor, as it deems appropriate to the overall interest of the Community.

Time Commitment:

- The time commitment expected is at least 1-2 hours per month.

Committee Organization:

- Meetings to be held bimonthly, from April to October, or as needed.

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- LC determines chair and co-chair.

Relationship to Board of Directors:

- Any expenditure anticipated by LC is to be approved in advance by the Board.

Relationship to Management Company/Property Manager:

- Reports any common area landscape issues to Property Manager so proper follow up with the landscape contractor can occur.
- Provides project recommendations in writing to the Property Manager for inclusion in the Board packets provided to the Board of Directors.
- Reviews proposals once received and provide written recommendation for inclusion in the next Board packet.

Finalized for Board Approval on: _____ April 17, 2014 