

Ashley Court II Condo Association

Ref: Assessment Payment Options



6795 E Tennessee Ave, Suite 601
Denver, CO 80224
main 720.941.9200 | fax 720.941.9202

Dear Homeowner:

We are transitioning our banking relationship to Community Association Bank, a division of Mutual of Omaha Bank. They are the leading lockbox processing center for Community Associations. **Enclosed you will find your new coupon book.** Please dispose of all old coupons. Please note the many payment options and instructions

Payment with Physical Check
Place your physical check and coupon in the envelope provided to lockbox address:
**Ashley Court II Condo Association
c/o Weststar Management
P. O. Box 52956
Phoenix, AZ 85072-2956**

Online Banking or Bill Pay
If you choose this method of payment, you must instruct your bank to send the payment to:
**Ashley Court II Condo Association
c/o Weststar Management
P. O. Box 52956
Phoenix, AZ 85072-2956**

ACH Payments (Automated Clearing House)
Owners who are currently on ACH will continue to have their assessments processed and automatically withdrawn per the ACH agreement. Owners wishing to switch to ACH, please contact Weststar Management to obtain an ACH agreement form and return to us with a voided check.

Payment with E Check or Via Credit Card
Payment features include:

- The option to schedule payments on a recurring basis
- The ability to manage payment and property information through your personal profile
- Access to transactions for up to 13 months when you create a user profile
- Real time credit card payments (subject to convenience fees you are responsible for)
- Go to <http://www.mutualofomahabank.com> .
- In the middle of the page, go to the "Make a Payment" section, select "Pay HOA Assessment, Rent, & Other Services" from the drop down, and then click "Go".
- Select "Pay by Check" or Pay with a Credit Card".
- Complete the required information using what is provided on your payment coupon, and Management Company ID **2315** Association ID **ASH2**

We trust that you will find the above payment options to be helpful. If you have any questions about charges on your account or help with the payment options, please contact your Community Association Manager at Weststar Management.

Sincerely,

Your Board of Directors