

CHEESMAN TOWER WEST CONDOMINIUM ASSOCIATION, INC.

BOARD OF DIRECTORS MEETING

NOVEMBER 14, 2019

MINUTES

I. CALL TO ORDER

The regularly scheduled monthly Board of Directors Meeting of the Cheesman Tower West Condominium Association, Inc. was held on November 14, 2019 and called to order immediately after adjournment of the Annual Meeting of the Membership at 7:40 pm in the Cheesman Tower West Community Room, located at 1200 Humboldt St., Denver, CO. Board members present in person were Barbara Creek, Robert Olsen, Barbara Witcher, Jean Reardon and Rob Simmons. Barbara Wagner was unable to attend this meeting. Jean Ronald, CAM, was present representing Weststar Management Corp.

II. ELECTION OF OFFICERS

A motion was made and seconded to elect the following slate of officers:

President – Barbara Witcher

Vice President – Bob Olsen

Secretary – Barbara Wagner

Treasurer – Barbara Creek

Director at Large – Jean Reardon

Director at Large – Robert Simmons

All Board members present voted in favor and the motion was passed.

III. APPROVAL OF MINUTES

The October 16, 2019 Board Meeting minutes were presented for review. The October 16, 2019 minutes were accepted for the records and copies will be made available in the mail room and posted on the website.

IV. FINANCIAL BUSINESS

October 31, 2019 Financial Statement

The October 31, 2019 Financials were reviewed and accepted by the Board. Both the Operating and Reserve Balance sheets were presented. In addition the Aged Receivables were reviewed.

Bank Loan Update – The loan activity report for October 10, 2019 from Citywide Banks was included in the Board Packet showing a current balance of \$264,389.41.

V. REPORTS

Work Order Request Log - The Work Order Request log for the period was reviewed.

Monthly Maintenance Inspection Report & Maintenance Charts – All maintenance charts were reviewed.

Community and Contract Calendar 2018/2019 – The Calendar was presented for review.

VI. OLD BUSINESS

Roof Anchors – The Board reviewed and discussed the proposed roof anchor drawings submitted by Fumitosohi Hirose, P.E. of Martin/Martin Consulting Engineers. There is a need to discuss further the roof anchors that may be visible in the units on the 15th floor. Further discussion was tabled for the December meeting.

VII. NEW BUSINESS

Holiday Party Planning - The Holiday Party will be held December 8, 2019 from 4 to 7 pm. Barbara Whitcher will coordinate with Bridget Monk, who will assist with the holiday food item forms for homeowners planning to attend.

December 2019 Fall Newsletter – Articles regarding the Annual Holiday Party and other positive seasonal articles were suggested.

FHA Certification Renewal – A motion was made by Bob Olsen and seconded by Barbara

VIII. EXECUTIVE SESSION

IX. ADJOURNMENT – There being no further business, a motion was made to adjourn the meeting at 8:45 pm.

Approved by Barbara C. Whitcher date 12/18/19