

Newsletter – October, 2020



FITNESS ROOM TO BE RE-OPENED ON A TRIAL BASIS!

Our goal as your Board is to make our building as clean and safe as possible. We appreciate your efforts in meeting these goals. **Beginning October 1**, the Fitness Room will be available for your use with certain conditions:

- Be advised that we will thoroughly clean the exercise portion of the room **only once daily.**
- The steam room and showers will remain closed.
- No more than two people in the room at any time.
- As a courtesy to all who want to use the facility, please limit your use of the equipment to **one-half hour**.
- As always in the building's common spaces, a **mask much be worn** at all times.
- You are required to clean your equipment after its use. Cleaning materials will be available in the room. (Please do not remove these).
- For your further protection, you may want to wear gloves.

If the Board observes that the above guidelines and requirements are not being met, the Board may again close the Fitness Room until a later date.

WINTER IS COMING!...and we may have parking available in the lot across the street. Please notify the office by phone or email if you would like your name put on a waiting list. Current rate is \$50 for month-to-month rental.

NO HEAVY LOADS IN LAUNDRY, PLEASE. A few weeks ago, an overly-large load in the second-floor washer caused the motor to short out. Several fire trucks were called and the lower floors residents were evacuated. While the washers appear to have large capacity basins, they **MUST NOT BE FILLED COMPLETELY. A VERY LARGE LOADS WILL CAUSE THE MOTOR TO BURN OUT.**

TWO HOA BOARD POSITIONS WILL BECOME AVAILABLE

Condo living works best with the active participation of the owners. If you would like to contribute to our community, please consider serving on the HOA Board. Your participation will require a monthly meeting and sharing your thoughts and ideas on how to address current issues and improve our delivery of services to the owners.

To nominate yourself as a future (November) Board member, please contact Scott Dube directly at <u>scott@weststarmanagement.com</u> with a brief bio of yourself.

At this moment we do not know if COVID cautions will restrict us to having our voting process by mail, rather than the live meeting and floor nomination process we have enjoyed in the past. So, it is critical that you contact Scott immediately if you want to be included in this opportunity to serve on the HOA Board. The term is two years in length. We currently are especially looking for people with financial and secretarial skills.

A FEW WORDS FROM THE MAINTENANCE CORNER

When the heat is turned on in the Fall, we get many calls reporting that a unit has no heat. If your neighbors have heat, then the problem is within your unit. The most common reason is that the main heat valve was shutoff in the spring and you forgot about it. This valve is located at the end of the baseboard heater, in a closet near a bedroom or behind a wall plate in the master bedroom.

The other reason is a faulty thermostat or pneumatic valve near the main heat valve. In the future if you have no heat, check the valve first. Some units on the upper floors and in the 05 stack have unique problems at the beginning of the season and should continue to let the office know of heating problems. If you still have no heat you need to call a plumber to diagnose your problem, as the above items are owner responsibility.

OFFICE TRANSITION

The office is staffed each weekday from 10am to noon by Cathe, a Weststar employee. Communication to the office may be through email at cheesmantowerwest@gmail.com or by phone at 303.832.7454.

Please make your work requests by filling out a work order, or contact Scott at Weststar directly at 720.941.9200 ext. 44 or <u>scott@weststarmanagement.com</u>.

In case of an emergency after hours, a manager will be on call at Weststar and can be reached at 720-941-9200 ext. 1.

The next Board of Directors meeting is temporarily scheduled for Wednesday, October 18 at 6:00 pm in the Community Room.

2020 Board of Directors	
President – Barbara Whitcher Vice-President – Bob Olsen Secretary – Barbara Wagner Treasurer – Barbara Creek	Members-at-Large Jean Reardon Rob Simmons