

Cheesman Tower West

Newsletter – September, 2020



KEEP IT UP...

- **Wear a mask** whenever in a common space: hallways, mail area, dog walking, elevators, going to your car...everywhere!
- **Maintain social distancing**
 - Do not overcrowd the mail area
 - Limit number of persons in the elevators
- **Practice good hygiene**
 - Wash hands frequently
 - Use the hand sanitizer we have placed throughout the building
 - Avoid touching surfaces if possible

Our goal as your Board is to make our building as clean and safe as possible. We appreciate your efforts in meeting these goals. The exercise and Community rooms will remain closed for now.

COURTEOUS DO'S AND DON'TS

- Return grocery carts to their original spot. Do not keep carts in your unit and never leave them in the hallway, as this is a serious fire code violation
- Break down cardboard boxes when you leave them in the recycling area, and slide them between the recycling barrels...never in the barrels. Please reference the recycling guidelines posted on the recycling wall. No plastic bags!
- When it comes to laundry soap in our machines, less is more. If you overuse laundry soap you can cause our drain pipes to clog and overflow.

- Do not allow anyone whom you do not recognize to follow you into the building.
- Several of your dogs are still lifting their legs on our grassy areas. Please get them to the park quickly so that they do not learn that it is okay to urinate on our property.

POOL CLOSURE: Our maintenance of the pool is taking longer than we had planned. We initially had to shut down the pool to install a new heater. When the heater was installed, a pump broke down and has to be shipped to us. Thanks for bearing with us!

OFFICE TRANSITION: In Bridget's absence, we will have a temp staffing the office from 10 to noon each day. The office will also be open from 4-5 each afternoon. **Please do not direct your maintenance issues or request to Cathy, our temp.** Instead either fill out a work order or contact Scott directly at 720.941.9200 ext. 44 or scott@weststarmanagement.com. Scott and Rich work closely together to address your issues in a timely manner.

SAVE THE DATE: We are tentatively setting Thursday, November 19 for our Homeowner Annual meeting. Current Covid guidelines prevent meetings of large groups, so we will need to assess how and where we conduct this meeting as the date approaches. Look for updated meeting notices in the future.

BOARD POSITIONS WILL OPEN: The Board will have two vacancies to be filled at the November annual meeting. If you are interested in participating in the management of the HOA, please notify Scott Dube at scott@weststarmanagement.com.

OFFICE HOURS: As earlier stated, we will do our best to have the office staffed from 10- noon and 4-5 each weekday. We will post notices if/when these hours change. Contact Scott directly with your issues or maintenance requests.

REMINDERS: The next Board of Directors meeting is temporarily scheduled for Wednesday, September at 6:00 pm in the Community Room.

2020 Board of Directors

President – Barbara Whitcher
Vice-President – Bob Olsen
Secretary – Barbara Wagner
Treasurer – Barbara Creek

Members-at-Large --
Jean Reardon
Rob Simmons