



6795 E. Tennessee Avenue, Suite 601, Denver, CO 80224  
720-941-9200 P 720-941-9202 F

New \_\_\_\_\_ Change \_\_\_\_\_

**AUTHORIZATION AGREEMENT FOR PRE-ARRANGED PAYMENTS (DEBITS)**

Owner's Name (print clearly or type): \_\_\_\_\_

Property Address: \_\_\_\_\_

I hereby authorize and request \_\_\_\_\_ ASSOCIATION ("Company") through its agent Aberdeen Management Company dba WESTSTAR MANAGEMENT CORP., to effect payment of any amounts owed by me to Company as amounts become due by initiating debit entries to my account at the Bank indicated below ("Bank"). I hereby authorize and request Bank to accept any debit entries initiated by Company and to debit the same to my account without liability for the correctness of the entries.

If an erroneous debit is made to my account I authorize Company and Bank to stop payment, reverse the entry or make any adjustments necessary to my account to correct the erroneous entry. It is understood that I shall have the rights set forth on the reverse side of this form with respect to all entries initiated by Company under this Agreement.

This authority is to remain in full force and effect until Weststar Management Corp. has received written notification from me of termination of this agreement in such time and in such manner as to afford Weststar Management Corp., Company and Bank a reasonable time to act on it.

**Transaction Date:** ON OR AFTER THE 5<sup>th</sup> DAY OF EVERY MONTH BEGINNING \_\_\_\_\_.  
**Dollar Amount:** Any amount Authorized by the Board of Directors or the Association.

**>>>> THIS FORM MUST BE SUBMITTED BY THE 25th OF THE PRIOR MONTH**

**PLEASE COMPLETE THE FOLLOWING ITEMS:**

Bank Name:	Homeowner Day Phone #:
Name on Bank Account:	Homeowner Email:
Bank Routing #:	Signature:
Bank Account #:	Date:

**In order to complete your Authorization Agreement you must:**

Attach a voided check to this form, and mail this two-page completed form to:

\_\_\_\_\_ Association  
c/o Weststar Management Corp  
6795 E. Tennessee Ave., Suite 601  
Denver, CO 80224

OR:  
FAX TO: 720-941-9202  
OR:  
EMAIL TO: Margie@weststarmanagement.com

**(Page Two of Authorization Agreement)**

It is understood that all debit entries initiated by COMPANY, through its agent, pursuant to this agreement shall be subject to the following provisions:

1. I agree to hold harmless Weststar Management Corp. and/or Company from responsibility for loss or damage due to errors, delays, inaccuracies in transmission except where same is the result of Weststar Management Corp.'s and/or Company's, respectively, gross negligence or willful misconduct, and from liability arising out of interruption of business due to acts of God, acts of governmental authority, of a public enemy, or of war, riots, fires, floods, civil commotions, insurrections, labor difficulties, severe or adverse weather conditions, equipment or software failure or malfunction, delays or failure to act of any carrier or agent or, without limiting the generality of the foregoing, or any other cause beyond the control of Weststar Management Corp. and/or Company.
  
2. I also agree to indemnify Weststar Management Corp. and/or Company for each and all claims, liabilities, suits, judgments, losses, damages, costs and expenses including attorney's fees incurred by Weststar Management Corp. and/or Company in providing the services described herein or related to the Agreement except for damages incurred by Weststar Management Corp. and/or Company, respectively, as a result of its own gross negligence or willful misconduct. Weststar Management Corp.'s and/or Company's only responsibility to me hereunder for failure to perform or error solely caused by Weststar Management Corp. and/or Company shall be to correct at its own expense any such error. Correction shall take the form of transferring the correct amount and/or refunding any amounts transferred in error provided that I promptly notify Weststar Management Corp. of any error. Weststar Management Corp. shall have a reasonable amount of time to research and correct any alleged error. Weststar Management Corp. and/or Company shall not have any liability to me for errors occurring more than six (6) months prior to notice from me.
  
3. In no event shall Weststar Management Corp. and/or Company be liable or responsible for any consequential, exemplary, punitive, special or incidental damages or losses, including lost profits (whether or not Weststar Management Corp. and/or Company has been advised of the possibility of such losses or damages).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_